

# Hindu Swayamsevak Sangh USA, Inc.

## Application for Advance

### Contact Information of Applicant

Name : \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City : \_\_\_\_\_ State: \_\_\_\_\_ Zip : \_\_\_\_\_

Phone : \_\_\_\_\_ Email : \_\_\_\_\_

Purpose of Advance Request:

Expected expenses: \_\_\_\_\_ Amount of Advance Requested: \_\_\_\_\_

I confirm that the Advance Money is for meeting the expenses for the purpose as stated above. I will submit the receipts and account details together with any unused amount within 15 days from the date of expense. I authorize you to debit my account in case I fail to submit the expense details.

Signature:

Date:

Recommended by : \_\_\_\_\_

Recommender Remarks:

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### **For Office Use**

Advance of \$ \_\_\_\_\_ Approved By : \_\_\_\_\_

Advance Paid vide check/cash \_\_\_\_\_

Direct Deposit Routing number \_\_\_\_\_ A/c # \_\_\_\_\_

Vyavastha Pramukh